

St. Agnes Episcopal Church
Vestry Meeting Minutes
December 5, 2006

The regular monthly meeting of the Wardens and Vestry of St. Agnes Episcopal Church, Little Falls, N.J. was called to order at 7:45 P.M.

Present: S. Cox, R. Patrick A. Picazio, T. Ploch, W. Drake-Schneider, and J. Skal
(Treasurer)

Regrets: M. Borden, P. Keating and D. Thomas,

Minutes: A motion, to accept the minutes of the November meeting was made by S. Cox, 2nd by W. Drake-Schneider and approved unanimously.

Treasurer's Report: J. Skal reported that we are still running very close to our budgeted numbers. Though some expenses have been slightly higher, energy use has been low throughout the fall. There will also be a temporary savings from utilizing supply clergy instead of paying the salary and benefits for a full time priest. A motion to approve the September and October Treasurer's Reports and file them for audit was made by S. Cox, 2nd by R. Patrick and approved unanimously.

Business Items:

1. **New Authorized Signatures:** With the resignation of Valerie Lucas from the position of Assistant Treasurer, it has become necessary for us to update the list of those people whose signatures are required to move funds.
A motion to designate Joan Skal, Daphne Thomas and Wendy Drake-Schneider as the three authorized signatures (1 required) for bank transfers and to designate Joan Skal, Patrick Keating, Daphne Thomas and Robert Patrick as the four authorized signatures (2 required) for all stock holding transactions, was made by A. Picazio, 2nd by R. Patrick and approved unanimously. Lisa Conti will be instructed to type up the list of authorized signatures as listed in this resolution.
2. **Cleaning of Church & Rectory:** The now vacant rectory is in need of a thorough cleaning. Tom Ploch brought in a bid to thoroughly clean the rectory and remove the dining room rug if it cannot be adequately cleaned for \$450. He also presented a proposal to have the church cleaned from top to bottom for \$650 and to commit to monthly cleaning program for a period of six months. A motion to accept both of these bids was made by W. Drake-Schneider, 2nd by A. Picazio and approved unanimously with 1 abstention.
3. **Housing Allowance for Margie Tuttle:** A motion for approve a parsonage allowance for Margie Tuttle, our supply clergyperson, was made by T. Ploch, 2nd by W. Drake-Schneider and approved unanimously.
4. **Handicapped Bathroom:** Before enlisting the services of an architect for the bathroom project, Tom Ploch is going to contact the person that prepared the original engineering report on the church several years ago to see if he had created any rough plans for creating a handicapped accessible bathroom in the parish hall.

5. **Organ Repair/Tuning**: The organ is in need of some repairs and it due for a tuning. Tom Ploch is trying to contact the person who had worked on it most recently.
6. **Newsletter Editor**: Linda Barnett is looking for someone to take over her roll as St. Agnes newsletter editor, a job she been doing continuously for 10 years. Lisa will put a notice to this effect in the weekly bulletin.
7. **Movie Night**: A family movie night is planned for January 19th. We will try to include parishioners from Christ Church, Totowa.
8. **Convention Delegates**: In order to replace Nancy Neglia as one of our delegates to Diocesan Convention, the vestry nominated our current alternate delegate, Daphne Thomas, to be a delegate to convention and Wendy Drake-Schneider to be our alternate delegate to convention. We will hold a special meeting on January 14, 2007 for the parishioners to vote on these nominations.
9. **Hall Usage Request**: The Wanderers Motorcycle Club has inquired about the availability of McKay Hall on May 19th for their annual charity blood drive. This date is not a good one for us. We will advise them that the hall would be available on April 14th and the rental fee would be \$200.
10. **Meeting with Cannon Echols**:
 - a. Shirley Cox and Tom Ploch have met with Cannon Echols and the Wardens of Christ Church, Totowa and St. Andrews, Lincoln Park for an exchange of ideas.
 - b. She wants us to consider the merits of calling a priest-in-charge, instead of getting an interim priest, while we go through the search process.
 - c. She suggested that we check out different, successful ministries in the diocese, by visiting churches like St. Michaels in Wayne, Grace Van Vorst in Jersey City, All Saints in Bergenfield and All Saints in Glen Rock.

There being no further business, a motion to adjourn was made by T. Ploch, 2nd by A. Picazio and approved unanimously at 9:15 pm.

Respectfully submitted by Robert J. Patrick, Clerk

Date of next meeting: January 2, 2007