

St. Agnes Episcopal Church
Vestry Meeting Minutes
February 6, 2007

The regular monthly meeting of the Wardens and Vestry of St. Agnes Episcopal Church, Little Falls, NJ was called to order at 7:05 P.M.

Present: M. Borden, P. Keating, R Patrick, A. Picazio, T. Ploch, W. Drake-Schneider, J. Skal (Treasurer), D. Thomas and The Rev. M. Tuttle
Regrets: S. Cox

Minutes: A motion to accept the minutes of the November meeting was made by W. Drake-Schneider, 2nd by M. Borden and approved unanimously.

Treasurer's Report: J. Skal reported that we finished out the year close to budget, helped by low utility bills and the savings from not having a full time clergyperson. She also reported that our parish administrator's hours have increased since Fr. Neglia's departure. We need to find out if these extra hours will still be necessary now that the Parochial Report has been completed. The Neglia's have requested that their final pledge payment, which was made in 2006, but not deposited until 2007, be credited to the year 2006. A motion to direct the treasurer to amend the Neglia's pledge statement to reflect that it was paid in full in the year 2006 was made by D. Thomas, 2nd by A. Picazio and approved unanimously. A motion to approve the December Treasurer's Report and file it for audit was made by R. Patrick, 2nd by W. Drake-Schneider and approved unanimously.

Business Items:

1. **Phone/DSL Service:** Wendy Drake-Schneider is working with Lisa Conti to evaluate our computer and phone service needs. We should be able to upgrade to DSL from dial-up and reduce expenses, if we select the right plan.
2. **Annual Meeting Plans:** Notice of the March 4th meeting has been posted on the doors. Since Tom Ploch is going to out of town at that time, Bob Patrick will chair the parish meeting. There will be a quick sandwich lunch that Sunday.
3. An ad hoc committee, comprised of Wendy Drake-Schneider, Pat Keating and Bob Patrick was formed to make recommendations for employee salary increases and present them at the next vestry meeting.
4. **Fallen Tree:** The tree that had fallen at the far end of our parking lot and onto a neighboring property has been removed.
5. **Nominating Committee Report:** Daphne Thomas, Ann Picazio, Michelle Borden and Wendy Drake-Schneider reported on their recommendations for open positions on the vestry. A motion to present the following slate of candidates that will be presented at the Parish Meeting was moved by M. Borden, 2nd by D. Thomas and approved unanimously.

Warden-2 year term	Thomas Ploch
Vestry-3 year term	Daphne Thomas
Vestry-3 year term	Linda Barnett
Vestry-2 year term	Brian Boehm

(Tom Ploch's unfinished term)

Based on our experience from this past year, final nominations for delegates to convention were not named, pending a further consideration of the need to increase the number of alternates from one to three.

6. Parochial Report: Most of the parochial report has been completed. Pat Keating is going to review the current list of parishioners to ensure its accuracy.
7. Proposed Budget: Tom Ploch presented the Proposed 2007 Budget. Our pledges are down to \$72,000, vs. the \$80,797 projected for last year. Even with reduced expenses, we face a shortfall exceeding \$41,000 for the coming year.
8. Interim Update: Tom Ploch has spoken with Cannon Echols regarding our decision to call a full time interim priest. He brought copies of the letter of agreement form that should be completed, including our proposed compensation package, when we select an interim. He is going to speak with the Rev. Susan Schink to set up a 2nd meeting with the vestry after we have worked out our compensation package.
9. Help for Money Counters: Joan and Michael Skal have requested assistance with counting the money after the Sunday services. Since our assistant treasurer has moved away, they are doing this task alone. An announcement to that effect, will be made on Sunday morning. We are also still searching for a new assistant treasurer.
10. Oven Repairs: The ovens in the kitchen have been repaired enough for now, but the service company is recommending additional work to fully restore them. A motion authorize the expenditure of \$737 to complete the repairs was made by A. Picazio, 2nd by D. Thomas and approved unanimously.
11. Kids Envelopes: Currently the children's' weekly contributions are being counted as loose change, instead of being credited to them. Pat Keating will speak with Joan Skal about changing this procedure.

There being no further business, a motion to adjourn was made by W. Drake-Schneider, 2nd by A Picazio and approved unanimously at 8:15 PM.

Following our business meeting, the clergy and vestries of St. Agnes and Christ Church, Totowa, met for an informal discussion of opportunities for shared ministry during the upcoming Lenten season and combined services during Holy Week.

Respectfully submitted by Robert J. Patrick, Clerk

Date of next meeting: March 6, 2007

