

St. Agnes Episcopal Church  
Vestry Meeting Minutes  
March 29, 2007

The regular monthly meeting of the Wardens and Vestry of St. Agnes Episcopal Church, Little Falls, NJ opened with a prayer and was called to order at 7:45 P.M.

Present: Linda Barnett Janet Ceriani, R Patrick, A. Picazio, T. Ploch, W. Drake-Schneider, Daphne Thomas, Margie Tuttle and J. Skal (Treasurer)

Regrets: M. Borden

**Minutes:** A motion to accept the minutes of the February 6th meeting and the special February 22<sup>nd</sup> meeting was made by T. Ploch, 2<sup>nd</sup> by W. Drake-Schneider 2<sup>nd</sup> and approved unanimously.

**Treasurer's Report:** Joan Skal presented the February Treasurer's Report, noting that we were again running on negative operating income. She also reported that the audit of last year's finances will be done soon. A motion to approve the February report was made by T. Ploch, 2<sup>nd</sup> by L. Barnett and approved unanimously.

**Rector's Report:** The Rev. M. Tuttle presented her report on pastoral care visitations, funerals, baptisms and the planning and participation in the Lenten programs we shared with Christ Church, Totowa, noting how successful that experience was for both congregations.

**Business Items:**

1. **Worship-Clergy Coverage:** The Rev. Tuttle will not be here from April 28<sup>th</sup> through May 2<sup>nd</sup> and we will need to find a clergy person for April 29<sup>th</sup>. Margie's last Sunday with us will be on May 13<sup>th</sup>. The Rev. Ronnie Stout may be available to cover the last 2 Sundays in May, the 20<sup>th</sup> and the 27<sup>th</sup>, until The Rev. Susan Schink begins her interim ministry in June.
2. **Organ Repairs:** Roger Rossnagle, our organist has informed us that, while some repairs have been completed on the organ, there are still some problems that need to be addressed. He also wanted us to know that he will be performing a special Easter prelude 15 minutes before our Easter service begins
3. **Re-keying Locks:** In order to get control over who has access to our facilities, it was decided that we should re-key some of our door locks and then issue new keys only to those people who should have them. Linda Barnett is going to contact a reliable locksmith to get some recommendations and an estimate.
4. **Hall Rental, Kitchen Use:** Wendy Drake-Schneider presented a listing of our space users as well as a contact list. She also brought information on our rental fees and samples of rental agreements that other groups use for their buildings.
5. **Sexton:** We need to review the job description for the sexton and possibly change the responsibilities to include basic handyman tasks that had been previously been performed by some members of the congregation. Another change may be to add

- responsibility for securing the building when the hall is rented. Vestry members were asked to e-mail their thoughts on the job description to Tom Ploch.
6. Flags: An American Flag and an Anglican Flag have been purchased and hung in the back of the church. Monies for the flags came from a memorial gift to the church, given for that purpose.
  7. Coat Rack: The vestry discussed the efficacy of placing coat racks in the vestibule of the church; an issue that was raised at the Annual Parish Meeting. After some discussion it was decided that the additional congestion created by placing the racks in that small space would outweigh any benefit from doing so.
  8. McKay Hall Floor: We are looking for the names of contractors to restore the floor in McKay hall. Janet Ceriani is going to solicit some of our space users for contributions for this project.
  9. Vestry Assignments: Tom Ploch is going to compile the current list of vestry assignments as well as the listing of our convention delegates and post it on the St. Agnes web page.
  10. Paper Towel Dispenser: If we can no longer get paper towels that fit our current dispensers, we will have to replace them. We also need to look into getting some new garbage cans.
  11. Exterminator: We have been having a problem with ants in the building. Ann Picazio is going to contact someone from SACC to see who they've been using. We should also discuss whether SACC or St. Agnes should be responsible for ongoing pest control.
  12. Updates: Tom Ploch reported that our A.O.L service has been cancelled and the church's credit card in Fr. Neglia's name has been cancelled. Tom also reported that he has been appointed to the Ward J. Herbert Board.

There being no further business, a motion to adjourn was made at 9:28 PM by T. Ploch, 2<sup>nd</sup> by A. Picazio and approved unanimously.

Respectfully submitted by Robert J. Patrick, Clerk

Date of next meeting: May 1, 2007