

St. Agnes Episcopal Church
Vestry Meeting Minutes
October 2, 2007

The regular monthly meeting of the Wardens and Vestry of St. Agnes Episcopal Church, Little Falls, NJ opened with a prayer and was called to order at 7:55 P.M.

Present: L. Barnett, M. Borden, J. Ceriani, A. Picazio, R. Patrick, T. Ploch, S. Schink, W. Drake-Schneider, D. Thomas and J. Skal (Treasurer)

Minutes: A motion to accept the minutes of the September 4, 2007 meeting was made by W. Drake-Schneider, 2nd by L. Barnett and approved unanimously.

Treasurer's Report: Joan Skal reported that in July our expenses of \$71,022 exceeded our \$58,498 income. In August, expenses of \$80,835 exceeded our \$68,221 income. Joan also reported that she has not yet received a medical insurance bill for Susan. She will follow up on that. A motion to accept the Treasurer's Reports for July and August and file them for audit was made by M. Borden, 2nd by D. Thomas and approved unanimously.

Pastoral Report:

- The Rev. Schink reported that while the church school attendance is disappointing, the teachers remain enthusiastic.
- She also mentioned two programs that might be of interest to some of the vestry. The first is called "The Excitement of Growth" which celebrates creative ministries. The other is a quiet day retreat with Bishop Beckwith, "Everyday Christians-when Sunday isn't enough".
- There were no parishioners in need of a hospital visit this past month.

Financial & Legal:

- External Audit: The firm of Haggerty and Bosch, LLP is continuing with the audit of our books. They have finished the altar guild audit, are working on the ECW's records and will soon review the Rector's Discretionary Fund.
- Stewardship Committee: W. Drake-Schneider, chair of the committee reported that a revamped letter will be sent from the Stewardship committee, listing the names of the members of the committee. She is still working on lining up one person to speak to the congregation, this coming Sunday, about what St. Agnes means to them.

Buildings & Grounds:

- Establishment of Building and Grounds Committee: The B&G Committee had its first meeting last Wednesday. The committee will serve as a single point of

contact for all property related issues. Tom Ploch, Linda Barnett and Bob Patrick hope to be joined by 2 or 3 more members.

- Clean Up Work Day: A building clean up day has been scheduled for Oct. 20th from 9:00 – Noon.
- Landscape Proposal: Bob Patrick reported that he had spoken with Jason from Fredco Landscaping, who cleared up some questions we'd had about his contract. He will contact Amari, the current landscaper and make them aware of the change.
- Handicapped Accessible Restroom: Bob also reported that he'd met with Richard Vincek, the architect, and that we would be receiving a proposal from him before our next meeting. His proposal will include a fee structure for various levels of involvement in the construction process. He can also be our source of information for installing an automatic door into McKay Hall.
- Painting front of Church: Tom Ploch reported that we have gotten a bid on the repair and painting project for the front of the church. He will advise the anonymous donor of the amount. He also got a bid for similar work for other exterior parts of the church, so that we know the total amount of needed repairs.
- Hall Use by Passaic Hospice: Passaic Hospice has asked permission to use our hall for a memorial service, which we approved.
- Potential Sexton: Ron Campbell, the person we are considering for a part-time sexton job, is ready to start. A motion to trial hire him for the month of October for 10 hours at a rate of \$12.00 per hour made by M. Borden, 2nd by J. Ceriani and approved unanimously. It is hoped that this work will transition into a permanent job.
- B&G Meeting with SACC: The committee needs to set up a meeting with SACC to cover several topics including the play yard upgrades.
- Vendor Log: Linda Barnett has set up a log book that we can record all work done on the property and who did it and when was it done.
- Lighting: We need to contact the electrician for some bulb replacements throughout the buildings. Wendy Drake-Schneider will arrange this.
- B&G Meeting Day Change: It was decided that the B&G meeting be held on the last Tuesday of each month to accommodate potential members schedules.

New Business:

- Advent Activities:
 1. We are not going to be able to hold our Holiday Dinner in December, because of a shortage of workers. We may still do one early next year.
 2. The Rev. Schink has proposed scheduling an intergenerational advent wreath making, with a covered dish, pot-luck brunch, at the coffee hour on December 2nd. Planning will commence.

Old Business:

- Repainting McKay Hall with SACC: This project is currently on hold.
- Update on Sexton Guidelines and Conversation: Nothing new to report.

- Update on Plumbing and Electrical Inspection: We are still trying to reach Ron Dowling about the plumbing.

There being no further business, a motion to adjourn was made at 9:20 PM by T. Ploch, 2nd by A. Picazio, and approved unanimously, followed by a closing prayer.

Respectfully submitted by Robert J. Patrick, Clerk

Date of next meeting: November 6, 2007